

PVS FINANCE COMMITTEE

January 28, 2022

MEETING NOTES

**In attendance: D. Struble, D. Poundstone, E. Janifer, M.Clifford,
E. Cashell-DeSilva**

- I. Charter Review – the committee reviewed and accepted the charter as written.
- II. Committee Leadership – Dan agreed to serve as committee chair, as long as other members are willing to assist!
- III. Review Strategic Plan for Committee/Set 2022 Goals

The committee reviewed the goals identified in the strategic plan. Efforts are well underway to improve access to real-time information (goal 1). That being said, Committee agreed to focus on the following in 2022:

- 1. Reviewing items from the Strategic Plan that have fiscal implications and developing cost estimates;
 - 2. Working with staff to develop financial policies and procedures (see attachment)
- IV. Report to Board at February Meeting – Dan will report on the above
- V. Review of 2021 Finance Report
 - a. Dave added 2021 budget figures
 - b. Dan suggested we include budget notes/narrative
 - c. Erika walked us through how to account for PPP loan
 - d. Committee was asked to review the draft audited financial report recently submitted by J. Miller & Assoc.
- VI. Next Meeting – Friday, March 18 at 11AM ET/9AM MT