

*PVS is the only nationwide visitation program in the United States authorized by the Federal Bureau of Prisons and the Department of Defense to visit all federal and military prisons and prisoners. Our nationwide network of volunteer visitors provides face-to-face contact with prisoners to help them cope with prison life and prepare for successful reentry into society.*

**Prisoner Visitation and Support  
Special Board Meeting Minutes  
August 16, 2021 5:00 pm EDT  
Conducted via Zoom**

**In attendance:** Rachel Osborn (Chair); Michael Guerra; Liz Leshner, Marc Levin; Brian Lewis; David Poundstone; Susannah Rose; Virginia Rinella; Dan Struble. **Regrets:** Tom Slick. **Staff in attendance:** Molly Clifford (*Executive Director*); Emily Cashell-DeSilva (*Administrative Coordinator*).

**1. Welcome and agenda review** Rachel Osborn

Rachel Osborn called the meeting to order at 5:06 pm and welcomed all. A quorum was present. Reviewing the agenda, Rachel confirmed that the purpose of the special Board meeting was twofold: a) to approve the revised PVS bylaws that were sent to the Board via email on July 23, 2021 and mailed pursuant to the current bylaws for the requisite 20-day notice in Section 4 for special meetings; and b) to remove the American Friends Service Committee (AFSC) as successor beneficiary organization from our account at Friends Fiduciary Corporation (FFC). Rachel noted the regrets of Tom Slick, PVS bylaws task force chair, at not being able to be present for this meeting. Rachel thanked task force members Tom, Michael Guerra, Virginia Rinella and Molly Clifford [with Rachel Osborn, ex officio as Board Chair] for their dedicated and productive work starting December 8, 2020.

**2. PVS bylaws draft dated July 22, 2021**

Rachel reminded the Board of its diligence and oversight of the bylaws revision process over the course of this year. She asked if there were comments or questions on the July 22, 2021 draft of the bylaws. Hearing none, she called for the vote. The Board approved the draft bylaws by unanimous vote. Per Article 10.1, they will become effective on August 17, 2021.

After discussion, it was agreed that the new bylaws will be posted on the Board portal of the PVS website. A copy can be made available to others upon request.

**3. Removal of AFSC as successor beneficiary organization**

Rachel reminded the Board of three reasons to remove AFSC as successor beneficiary organization from our FFC account: a) it is inconsistent with Article 3.3 in the new bylaws, which address the disposition of assets should PVS dissolve; b) the Board had previously determined to do this; and c) naming a successor beneficiary organization is not required by FFC. With no comments or questions, the Board voted unanimously to remove AFSC as successor beneficiary organization from all funds and documents in our FFC account.

The meeting adjourned at 5:17 pm EDT with thanks to all.

Rachel Osborn, Secretary pro tem