

*PVS is the only nationwide visitation program in the United States authorized by the Federal Bureau of Prisons and the Department of Defense to visit all federal and military prisons and prisoners. Our nationwide network of volunteer visitors provides face-to-face contact with prisoners to help them cope with prison life and prepare for successful reentry into society.*

**Prisoner Visitation and Support  
Board of Directors Meeting Minutes  
March 27, 2021  
1:00 pm ET  
Conducted via Zoom**

**In attendance:** Rachel Osborn (Chair); Michael Guerra; Elizabeth Leshner; Marc Levin; Brian Lewis; David Poundstone; Susannah Rose; Virginia Rinella; Dan Struble. **Regrets:** Tom Slick.  
**Staff in attendance:** Molly Clifford (*Executive Director*).

**1. Welcome**

Rachel Osborn called the meeting to order at 1:00 pm and welcomed all. A quorum was present. Reviewing the agenda, Rachel confirmed that the purpose of the Board meeting was twofold: a) to discuss Brian Lewis as a Board candidate and b) the plan to add a fourth Board meeting session on the topic of advocacy to our April 13-16, 2021 Board meeting.

**2. Brian Lewis**

Reviewing Brian's resume circulated in advance of the meeting, Molly Clifford and Rachel reported on their Zoom meeting with Brian on March 2, 2021, in which he confirmed his interest in serving on the PVS Board. Brian has significant expertise with non-profit management, including fundraising, and with the juvenile justice system, particularly in New York City. In 2020, prior to developing the Board skills matrix, the Board identified that adding fiscal and legal acumen to the Board were key priorities. Also, one area of Molly's 2021 work plan was Board and committee member identification, which led to this candidate.

After discussion, the Board voted unanimously to ask Brian Lewis to join the PVS Board, and authorized Rachel and Molly to proceed so that Brian could join the April 13-16, 2021 Board meeting sessions.

**3. April 2021 Board meeting Session Four on advocacy**

Recent email exchanges with the Board and Molly suggest that adding a fourth session to our April 13-16, 2021 Board meeting seem warranted. Reviewing the proposed agenda of questions to be discussed, the session would follow our third session on Saturday April 16. The topic would be introduced at Session 1 so that the posed questions (and others that might arise) would be part of the structured strategic planning sessions, which form the bulk of Sessions 2 and 3. Whatever may arise from the discussion at Session 4 would be integrated into the ongoing work on our strategic plan.

The Board confirmed this plan for the addition of a fourth session Board meeting on Saturday April 16, 2021.

The meeting adjourned at 1:40 pm ET with thanks to all.

Rachel Osborn, Secretary pro tem