

**PVS PERSONNEL COMMITTEE**  
**October 19, 2022 Meeting Notes**

- Virginia asked committee members if they supported the new staffing plan as previously discussed, including the financial ramifications. She wanted to make sure the Board knew that the PVS Program Manager job description, addition of accountant/bookkeeper hours, and increase in Molly's time were supported by the Personnel Committee. Committee members all support the new plan.
  
- The committee tweaked the Benefits Addendum and reviewed the rest of the Handbook. There was agreement on most of the final draft.
  
- Three outstanding issues remained. Carl will work on revising the language around Exempt/Non-Exempt employees, as well as the Reporting/Harrassment/Grievance Procedure sections. Mike will propose a new confidentiality agreement. All will be circulated, reviewed, and hopefully approved prior to the Board meeting so that the document may be presented to the Board.